

Position Description

Working Title:	Summer Program Specialist
Classification:	Association Temp Program (Non-Exempt)
Start Date:	6/24/2024
End Date:	7/2/2024, with the opportunity to extend until 8/30/2024
Duration (months):	Less than 3
Hours per week:	40+
Days per week / schedule:	Sunday-Friday/ Monday-Friday
Work Location:	Arnot Forest Van Etten, NY; 4-H Acres Ithaca, NY
Supervisor Name & Title:	Rachel Bortin, Camp Director
Compensation:	\$4,750
Benefits Eligibility:	Not Benefits Eligible
Employment Type:	Temporary

Position Summary

The mission of Primitive Pursuits is to steward the health of our community by fostering life-long relationships with the natural world through exceptional mentoring and nature education. We have been providing nature connection programming to people of all ages for over twenty years and are excited to bring back our overnight summer camp at Arnot Forest.

A Summer Program Specialist helps facilitate the core aim of Primitive Pursuits; immersing groups of youth into natural areas, away from facilities and without modern gear, and engaging them in a fun way that sparks a deep, meaningful connection to the natural world, themselves, and each other. The key role of a Summer Program Specialist is to design and facilitate daily activities and overall flow of the week for youth centered on a specific outdoor or naturalist skill including but not limited to fire making, shelter construction, outdoor cooking, crafting, and primitive technologies. They act as mentors who share their naturalist skills and knowledge, promote stewardship, and nurture a healthy relationship in the outdoor environment. A Summer Program Specialist will work alongside Wilderness Instructors and campers ages 9-16. There will be housing onsite provided in one of our rustic cabins, which includes access to a kitchen and bathrooms. All meals while camp is in session are provided at no cost!

Required Qualifications

- 18 years of age or older
- Must have RTE First Aid **OR** WFR Certification, and CPR for the Professional Rescuer **or** higher **OR** be able to attain it before the start of camp
- Must pass all required screenings for working at a NYS Summer Camp
- Attend all of Staff Training June 24-28 and July 1-3 (subject to change)
- Commit to working camp July 7-August 2. May have the opportunity to extend employment to Primitive Pursuits Day camp; August 8-30
- Must be able to live and stay onsite for training and while camp is in session.
- Driver’s license and transportation to camp locations on time
- Minimum 1-year experience as a program director, activities director or similar role with youth ages 9-16 in an undeveloped setting

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Cornell Cooperative Extension is an equal opportunity, affirmative action educator and employer.

- Minimum 2-year experience in mentoring youth at least **two** of the following to youth ages 9-16: archery, outdoor cooking, natural crafting, botany, ethology, ornithology, survival skills, music, plant, and animal identification, primitive technologies, theater, outdoor martial arts or body positive practices, or anything closely related to the above set of skills
- Experience in mentoring **OR** coaching staff members in problem solving, organization and day to day coordination
- Experience in planning engaging and meaningful weekly and daily activities, projects, and games for youth ages 9-16
- Works well with minimal supervision and asks for assistance when needed
- Ability to manage conflict situations appropriately and efficiently
- Values diversity and inclusion and demonstrates an active awareness to issues of cultural appropriation and privilege
- Strong commitment to teaching and to sharing an appreciation for nature with people of all ages
- Able to work in a changing outdoor environment and tackle new problems each day
- Ability to learn and convey skill sets efficiently
- Possess a high level of comfort and curiosity in the natural world
- Ability to inspire and relate positively with youth
- Actively developing skills in specialized areas pertaining to wilderness living and primitive or naturalist skills
- Experience with and utilizing Coyote mentoring
- Aim to uphold the 4 Values of camp: Belonging, Gratitude, Awareness, Getting Outside, in all interactions with campers, staff, families and parents and within programs, and activities

Preferred Qualifications

- Maintaining fiscal records and inventory of program supplies
- Ability to reflect on a range of personal experiences working independently and within a team
- Past experiences working with people of diverse educational and cultural backgrounds
- Experience teaching yoga, Rites of Passage, backpacking and navigation to youth ages 9-16 is a plus!

Responsibilities

- Design and facilitate daily activities and overall flow of the week for youth ages 9-16 centered on a specific outdoor or naturalist skill
- Maintain fiscal records and inventory of program supplies for specific program area
- Create and lead day and night experiential environmental immersion activities for diverse groups of youth in the context of wilderness survival, living skills, outdoor/naturalist skills and knowledge
- Provide mentorship for co-workers as needed or requested
- Assist Wilderness Instructors with facilitation and safety of all camp activities
- Work collaboratively with other Wilderness Instructors and summer camp leadership
- Role-model passion, enthusiasm and comfort around engaging with the elements of nature
- Facilitate group energy and responding swiftly to group needs in order to effectively manage and engage each participant in a positive experience

- Actively contribute to preparing, delivering and evaluating each week and each day of programming
- Responsible for adequate supervision of campers and ensuring an emotional, social, and physically safe environment in which campers and staff can thrive
- Represent the high caliber of the organization when speaking to parents, staff and participants
- Ability to speak to family members regarding camper behavior, conflicts, or situations
- Deliver high-adventure experiences while keeping an unfailing eye on the safety of each activity, each participant and co-worker in accordance with risk management protocols
- Work and be on site during all required trainings and while camp is in session
- Stay in a cabin with campers while camp is in session **AND/OR** outside in hand made shelters/ tents if needed
- Work with youth ages 9-16
- Other Duties as assigned

How to Apply

Please complete our online application including a cover letter and resume.

Applications will be accepted until April 1, 2024 or until all positions are filled.

Contact

Rachel Bortin, Camp Director, primitivepursuits-opportunities@cornell.edu

Additional Info

Please be sure to read the Notice to Applicants found on the Jobs with CCE page:

<https://cals.cornell.edu/cornell-cooperative-extension/join-us/jobs>

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No relocation or VISA Sponsorship available.

The Association may make reasonable accommodations to enable applicants to participate in the hiring process and employees to perform the essential functions of their job. If you require an accommodation so you may participate in the selection process you are encouraged to contact CCE Tompkins HR at tompkins-hr@cornell.edu.